



BHARATHIDASAN UNIVERSITY

TIRUCHIRAPPALLI.

Travelling and halting allowance Bill of Mr./Mrs./Miss

Chairman / Convener / Member of

Examiner in

Date		Nature of business and place						
Dates & hours of journey	Number of K.M. travelled	From	To	Journey by	Journey by car	Journey by bus	Journey by air	Total
				First class fare	allowance	Bus fare	Air fare	Rs. P ..
Incidental charges at 1/4, 2/3 for Rail fare								
Halting allowance at Rs. /- per day for days								
Grand Total								

Rupees in (words)

NAME AND ADDRESS}

(In Block Letters)

Counter Signature

countersigned and certified that the days for which the halting or detention allowance is claimed where necessarily spent at the destination for the conduct of University business and that the claim may be paid.

Signature

Chairman of

Signature of claimant

Received payment

Rs. 1/-
Revenue
Stamp

Signature of payee and date