

THIRU. VI. KA. GOVERNMENT ARTS COLLEGE
THIRUVARUR 61003
Annual Quality Assurance Report (AQAR) of the IQAC 2015-2016
Part – A

Data of the Institution

1. Name of the Institution	:	Thiru. Vi. Ka. Government Arts College
• Name of the Head of the institution		Dr. BERNICE BENNET M.Phil., Ph. D
• Designation	:	PRINCIPAL
• Does the institution function from own campus		YES
• Phone no./Alternate phone no.	:	04366 – 222463/226036
• Mobile no		9442456500
• Registered e-mail		principal@thiruvikacollege.co.in
• Alternate e-mail		tvkgacnaac@gmail.com
• Address	:	KIDARAMKONDAN, NAGAI SALAI
• City/Town	:	Thiruvarur
• State/UT	:	Tamilnadu
• Pin Code	:	610003
2. Institutional status:		
• Affiliated / Constituent	:	AFFILIATED
• Type of Institution	:	Co-education/Men/Women
• Location	:	Rural/Semi-urban/Urban
• Financial Status (please specify)	:	Grants-in aid/ UGC 2f and 12 (B) /-Self financing
• Name of the Affiliating University	:	Bharathidasan University
• Name of the IQAC Co-ordinator	:	Dr. S. ARIVOLI
• Phone no.		04366 – 222463

Alternate phone no. : 04366-226036

- Mobile : 9442456500
- IQAC e-mail address : tvkgaciqac@gmail.com
- Alternate Email address : tvkgacnaac2019@gmail.com

3. Website address : www.thiruvikacollege.co.in

Web-link of the AQAR (Previous Academic Year)

4. Whether Academic Calendar prepared during the year? : YES

If yes, whether it is uploaded in the Institutional website : YES

Weblink :

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
Cycle 2	C++	68	2006	5 years
Cycle 1	TWO star	58	2001	5 years

6. Date of Establishment of IQAC: 20.10. 1999

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants / beneficiaries
Seminar on Implementation of group discussions in classroom	19.09.2015	52
Training for Administrative Staff - Need for Interpersonal Skills in Office Environment	4.11.2015	7
Stress Management & Life balance for both teaching and non-teaching staff	18.12.2015	62

Implementation of Reverse Osmosis in the Main building of the College	3.12.2015	3475
Installation of CCTV inside the campus	21.12.2015	3475
Self-defence training for girls	3.11.2015	82
Motivation talk on gender equity programme	5.02.2016	482
One month bridge course in Central University for the Department of English PG students	05.05.2016	23

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/I CMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount (In Rs.)
Dr. C. Alagan / English	UGC – Major project	UGC	2012 – 2years	Rs. 2,32,500/-
Dr. M. Nagentran / Economics	DHDR	State planning commission Government	2014 – 2 years	Rs. 3,00,000/-
Dr. S. Arivoli	UGC – Major	UGC	2012 – 3 years	Rs. 11,77,606/-

9. Whether composition of IQAC as per latest NAAC guidelines

YES

*upload latest notification of formation of IQAC

23.07.2019

10. No. of IQAC meetings held during the year:

4

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

YES

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes No

If yes, mention the amount: - Year: -

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- ❖ I MA English students attended an one month outreach programme in collaboration with the Central University of Tamilnadu to train the students in English language.
- ❖ Departments were motivated to organize club activities which would enhance academic skills of the students.
- ❖ Ongoing projects have been followed up for completion.
- ❖ Regular interactions with class coordinators and subject in-charge of each and every department are made to maintain and sustain quality education
- ❖ Constant evaluation of teaching learning processes is done through feedback from stakeholders

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Extension Service Activities	2 seminars were conducted to the NSS volunteers on World Tourism day and World Youth day. A campaign on Clean India was conducted by the 4 units of TVKGAC. Conference and Exhibition on Guidance for Entrepreneurship was organised in the Employment Office, Thiruvarur.
Co-curricular and Extra curricular activities	On behalf of Department for Tamil Development, Thiruvarur District, the Department of Tamil conducted an district level competition for school and college students on poem, essay writing and oratorical for 2 days in the college. Department of Tamil conducted many

	<p>activities and competition through their Tamil literary Association.</p> <p>Department of English conducted an oratorical completion, quiz completion. Further the department inaugurated their literary club “Classic Sparks”.</p> <p>The third phase of Entrepreneurship Development Program was conducted by the Department of computer Science this academic year which included an examination and an industrial visit. The department also organised a workshop which conducted many competitions for the students and distributed prizes.</p>
Academic initiatives	<p>I M.A English Department students attended an one month literature orientation – An Outreach programme organised by Central University of Tamilnadu by Department of English.</p> <p>Department of Physics organised a seminar on nanotechnology delivered by Dr. S. Johnson Jeyakumar from Tranquebar Bishop Manikam Lutheran College, Poraiyar.</p> <p>Olipezhai 16’ a photography expo was organised by the Department of Journalism and Mass Communication</p> <p>The Department of Visual Communication organised a Short film Festival, where the students’ documentaries and short films were screened. A seminar on Drawing and Graphic sketches was also conducted to enhance the hands on skills on drawing among the students. Mr. Illango from St. Thomas College delivered the nuances of sketching,</p>

	modelling and creating drawings aesthetically. Department of Commerce organised a seminar on Importance of E-Banking
Research	Faculty members were encouraged to attend, present and participate in conferences, workshops, seminars.

14. Whether the AQAR was placed before statutory body?

YES

Name of the Statutory body:

ACADEMIC COUNCIL

Date of meeting(s):

18.10.2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

NO

Date:

-

Whether institutional data submitted to AISHE:

YES

Year:

2019

Date of Submission:

26.03.2019

16. Does the Institution have Management Information System? Yes

No

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

The college follows the regular curriculum prescribed by the Bharathidasan University. Faculty members who represent in the board of studies in various departments suggest and bring out changes in the curriculum. The syllabus followed adapts to the choice based credit system implemented by the Bharathidasan University.

Academic calendar is prepared based on the university and government norms and regulations which is adopted to finalise the total working days per semester and accordingly the lesson plan is framed based on the credits and hours given by the Bharathidasan University. The Head of the Department ensures that the faculty members are given equal curriculum workload and academic activities. Seminars, guest lectures and workshops are conducted by the departments to provide more exposure apart from the fixed curriculum. Based on the curriculum educational, industrial tours and visits are organized by the respective departments if necessary.

Based on the university results, the failures under two categories are identified to be trained. A student with more number of arrears or a subject which has more failures are chosen. These students are given intensive remedial classes before the upcoming university examination to make them clear the respective papers.

Timetable is prepared by the individual departments and submitted to the timetable committee which monitors the proper functioning of the classes as given in the timetable.

The attendance register is maintained on a daily basis and monthly attendance percentage is recorded based on which students are identified if they are listed under approved category, Condonation category or Redo category.

Feedback formats are designed considering the effective response from its stakeholders. Feedback is collected from the students, parents, alumni, employers and teachers which are analysed that gives an idea of the stakeholders expectations of the college and its curriculum. The curriculum aspects are represented to the university through our Staff members who are members of Board of Studies.

1.1.2. Certificate/ Diploma Courses/**Add on course** introduced during the Academic year

Name of the Certificate Course / Add on course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development

NIL

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
00	-	Soft Skills Development / RUGSDC	17.06.2015
Concurrent MBA Programme	20.08.2015	Core - I Management concepts	20.08.2015
		Core - II Managerial Communication5	
		Core - III Mathematics & Statistics	
		Core - IV Managerial Economics	
		Core - V Organisational Behaviour	
		Core - VI Management Accounting 5	
	Core - VII Operation Research	2.12.2015	

		Core - VIII Production Management	
		Core - IX Marketing Management	
		Core - X Financial Management	
		Core - XI Human Resource Management	
		Core - XII Research Methods in Management	

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Tamil	✓	✓	2005	✓	✓
English	✓	✓	2005	✓	✓
History	✓	✓	2005	✓	✓
Economics	✓	✓	2005	✓	✓
Journalism and Communication	✓	-	2005	✓	-
B.Com	✓	✓	2005	✓	✓
BBA	✓	-	2005	✓	-

Physics	✓	✓	2005	✓	✓
Chemistry	✓	✓	2005	✓	✓
Zoology	✓	✓	2005	✓	✓
Mathematics	✓	✓	2005	✓	✓
Visual Communication	✓	✓	2005	✓	✓
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
No of Students	Certificate		Diploma Courses		
-	-		-		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
Value Education		2.12.2015		1031	
Gender Studies		2.12.2015		836	
Environmental Studies		17.06.2015		1031	
Soft Skills Development		2.12.2015		836	
1.3.2 Field Projects / Internships undertaken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
Visual Communication – Internship			22		
Zoology – Field Visit			25		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
YES	YES	YES	YES	YES	
1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)					
Feedback forms were obtained from students, teachers, employers, parents and alumni through questionnaires distributed by the feedback team. The questionnaires were prepared by IQAC in consultation with the council of the college. Parameters that could be helping to understand the students and alumni with regard to Course Content, Teaching-Learning and Infrastructure were identified and administered in the questionnaire..					

Employer's feedbacks were also collected randomly to be aware of the current scenario of our student's strength. Parents' feedback was obtained to know where the institution strives to better itself. The infrastructure, students discipline and college highlights are obtained to be aware of the initiatives to be taken by the college henceforth. Teachers have too recorded their understanding of the students through their feedback.

Alumni feedback were also conducted when they visited the premises for their personal work or been asked to come to the respective departments for any other purpose such as to conduct a talk among the current students.

The data recorded were discussed. Though the curriculum feedback is not much helpful for any action to be taken, it has given a thorough understanding of the need of students. Similarly, questions pertaining to the staff gave an insight to the faculty where they need to concentrate. Moreover, teachers feedback on students briefly concentrates on the quality of students and their sustenance towards academics and other related activities.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A.,	468	1288	468
B.Com., BBA	240	781	240
B.Sc.,	323	1600	323
M.A.,	144	498	144
M.Com.,	30	202	30
M.Sc.,	160	276	155

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full-time teachers available in the institution teaching	Number of teachers teaching both UG and PG courses

				only PG courses	
2015-16	2838	637	41	-	108

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
149	45	Smart board, LCD projectors with computer system (10)	7	7	5

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The total student strength of the college is about **3475** whereas the total number of permanent staff constitutes 80 in number. Hence, lecturers who have been appointed as temporary faculty of about 69 also handle classes and are appointed as class tutors. Mentoring/ tutoring is done by the class incharge. Each tutor maintains a biodata for individuals with all the data corresponding to their ward. In many departments the same tutor follows up with the students of the each academic batch. From their UG first to three years and if PG available in the department the same tutor mentors the batch of students.

The tutor guides their ward in availing scholarship, student id card, free bus pass etc.,. The tutor discusses issues related to social and societal norms. They create awareness on the discipline, personality and empowering ways and modes. The tutor is also responsible to update and inform the principal and their wards' parents pertaining to their discipline and academic performance. An attendance register is maintained in which the students leave and other reasons of absence are recorded which is also forwarded to the principal for further action. At times counselling and support in all ways are rendered to the student by the tutor to help them complete the program successfully.

Personal counselling is also done to the students during tutoring system. The mentor/tutor also

meets their wards after college hours so that ample time is devoted to the specified ward.		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
3475	149	1:23

2.4 Teacher Profile and Quality

2.4.1 Number of full-time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
158	149	9	36	53

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full-time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
NIL			

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Program me Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.,	00	ODD	04.11.2015	21.01.2016
		EVEN	16.04.2016	21.07.2016
B.Sc.,	00	ODD	04.11.2015	27.01.2016
		EVEN	16.04.2016	28.07.2016

B.Com.,	00	ODD	04.11.2015	29.01.2016
		EVEN	16.04.2016	28.07.2016
BBA	00	ODD	04.11.2015	29.01.2016
		EVEN	16.04.2016	28.07.2016
M.Com.,	00	ODD	04.11.2015	20.01.2016
		EVEN	16.04.2016	07.07.2016
M.A.,	00	ODD	04.11.2015	20.01.2016
		EVEN	16.04.2016	20.07.2016
M.Sc.,	00	ODD	04.11.2015	28.01.2016
		EVEN	16.04.2016	26.07.2016
M.Com	00	ODD	04.11.2015	28.01.2016
		EVEN	16.04.2016	28.07.2016
M.Phil	00	-	16.04.2016	10.08.2016

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The institution as one of the affiliated colleges of the Bharathidasan University, Thiruchirappalli follows the guidelines prescribed by the University. Choice Based Credit system (CBSE) accompanied by cumulative evaluation systems are adhered. The external examination is conducted by university for 75 marks at the college premises whereas 25 marks is allotted by the departments based on the Centralised Internal Assessments conducted for 10 marks, 5 marks for assignment, 5 marks for seminars/group discussions and 5 marks for attendance. The institution considers the CIA as an authentic indicator of evaluating student performance. The slow learners are identified through the evaluation and extra counselling or coaching is rendered to motivate the students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The total number of working days is scheduled to 180 days for the academic year. Academic calendar is prepared based on Bharathidasan university schedules of examinations. The academic calendar contains the yearly schedule of the college ranging from the list of holidays at the national level, state level and local holidays. The continuous assessment evaluation is finalised

based on these schedules so that ample time could be given for university examinations to the students. The college schedule is maintained in a way that it doesn't overlap with the practical examinations or the university theory examinations. Sports and cultural activities are also scheduled based on the academic calendar to avoid overlap of activities.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (Weblink)

Undergraduates:

PO 1: Undergraduate students are engaged in day to day academics imparting the knowledge related to the programme they have enrolled and also to understand the basic concepts of the programme.

PO 2 : Undergraduate students are trained to be competent in their respective field and discipline.

PO 3 : Undergraduate students exposed to technical, analytical and creative skills to develop their confidence so that they can become entrepreneurs and also as a strategy to motivate them in being a responsible citizen of the country.

Postgraduates :

PO 1 : Postgraduates are motivated to inculcate a broader perspective of their scientific programmes. PO 2 : Postgraduates are engaged in research, projects, internships to explore their knowledge independently

PO 3 : Postgraduate students are given extra awareness on importance of effective communication and also provide opportunities to concentrate on analysing their technical skills which are essential to be a socially responsible citizen.

M.Phil. & Ph.D

PO 1: Scholars are supervised to adopt a new paradigm of self-learning to acquire the necessary knowledge.

PO 2: Newer thrusts of knowledge and implementation of innovative ideas are motivated in their research.

PO 3: Scholars are oriented to be self-responsible and also to become globally competent.

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
00	B.A TAMIL	59	57	97

00	B.A ENGLISH	51	45	89
00	B.A HISTORY	124	112	90
00	B.COM	152	139	91
00	B.A ECONOMICS	123	113	91
00	B.SC MATHS	29	18	62
00	B.SC PHYSICS	26	17	65
00	B.SC CHEMISTRY	44	28	63
00	B.SC ZOOLOGY	45	32	71
00	B.SC CS	52	48	92
00	JMC	38	34	89
00	B.B.A	60	43	72
00	B.Sc VISCOM	33	28	85
00	M.A TAMIL	35	35	100
00	M.A ENGLISH	35	29	82
00	M.A HISTORY	21	13	61
00	M.COM	24	20	83
00	M.A ECONOMICS	37	37	100
00	M.SC MATHS	30	23	76
00	M.SC PHYSICS	18	11	61
00	M.SC CHEMISTRY	25	15	60
00	M.SC ZOOLOGY	25	23	92
00	M.SC CS	31	31	100
00	M.Sc. VISCOM	23	16	69
111	M. Phil TAMIL	20	19	95
105	M. Phil History	25	25	100
101	M. Phil Commerce	14	14	100
205	M. Phil Computer Science	8	7	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	2 years	UGC	2,32,500/-	70,000/-
	3 years	UGC	11,77,606/-	4,19,225/-
Minor projects				
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	1 year	State Planning Commission	2,96,000/-	1,48,000/-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects (<i>other than compulsory by the College</i>)	-	-	-	-
International Projects	-	-	-	-
Any other (Specify)	-	-	-	-
Total			Rs. 6,65,000/-	Rs. 70,000/-
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry Academia Innovative practices during the year				

Title of Workshop/Seminar		Name of the Dept.		Date(s)
Entrepreneurship Programme		Computer Science		11.03.2016
Spotlight – Introduction to Visual Communication		Visual Communication		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL				
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre /Start ups	Name	Sponsored by		
-				
Name of the Start-up	Nature of Start-up	Date of commencement		
FRAME ZONE	PHOTOGRAPHY	15.10.2015		
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National	International		
NIL				
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department	No. of Ph. Ds Awarded			
Chemistry	5			

3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	Tamil	3	0
	Commerce	5	.58
	Mathematics	3	5.78
International	Chemistry	2	0
	Physics	2	5.97

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/ International Conference Proceedings per Teacher during the year

Department	No. of publication
Tamil	1
Commerce	8
Economics	3
Chemistry	1
Visual Communication	1

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
On Ternary Quadratic Equation, $5x^2 - 2y^2 = 3z^2$	Anbuselvi R & Shanmugavadivu SA	International Journal of Applied Research (IJAR)	2015	1	THIRU. VI. KA GOVT ARTS COLLEGE	2
On Ternary Quadratic	MA Gopalan, R	International Journal of Applied	2015	1	THIRU. VI. KA GOVT ARTS	12

c Equation $4X^2+5Y^2=21Z^2$	Anbuselvi, N Ahila	Research 2015; 1(10): 1027-1029			COLLEGE	
Microwav e Assisted Study On Bio Material Nano Hydroxya patite Crystal (Helix Pomatia) In Simulated Body Fluid	G Nedunche zhian et.al	International J. Recent scientific Research	2015	1	THIRU. VI. KA GOVT ARTS COLLEGE	2
Microwav e Assisted Study On Bio Material Nano Hydroxya patite Crystal (Helix Pomatia) In Simulated Body Fluid	D. Benny Anburaj et.al	International J. Recent scientific Research	2015	1	THIRU. VI. KA GOVT ARTS COLLEGE	2

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publica tion	h-index	Number of citations excluding self- citations	Institutional affiliation as mentioned in the publication
On Ternary Quadratic Equation, $5x^2-2y^2=3z^2$	Anbuselvi R & Shanmuga vadvu SA	Internation al Journal of Applied Research (IJAR)	2015	2	2	THIRU. VI. KA GOVT ARTS COLLEGE

On Ternary Quadratic Equation $4X^2+5Y^2=21Z^2$	MA Gopalan, R Anbuselvi, N Ahila	International Journal of Applied Research 2015; 1(10): 1027-1029	Jul-05	27	12	THIRU. VI. KA GOVT ARTS COLLEGE
Microwave Assisted Study On Bio Material Nano Hydroxyapatite Crystal (Helix Pomatia) In Simulated Body Fluid	G Nedunchezian et.al	International J. Recent scientific Research	2015	4	2	THIRU. VI. KA GOVT ARTS COLLEGE
Microwave Assisted Study On Bio Material Nano Hydroxyapatite Crystal (Helix Pomatia) In Simulated Body Fluid	D. Benny Anburaj et.al	International J. Recent scientific Research	2015	4	2	THIRU. VI. KA GOVT ARTS COLLEGE

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	1	5	3	4
Presented papers	6	15	0	0
Resource Persons	0	1	0	0

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers coordinated such activities	Number of students participated in such activities
INTERNATIONAL YOGA DAY	NSS & MANAVALAKKA LAI MANTRAM,TVR	2	160
WORLD ENVIRONMENT DAY SEMINOR	NSS / ECO CLUB & KALAM STUDENTS AWARENESS MOVEMENT	2	126
ANTI-TOBACCO, HUMAN CHAIN RALLY	YRC / NSS & COLLECTORATE	3	78
WORLD POPULATION DAY- AWARENESS SEMINAR	NSS / YRC & INDIAN YOUTH RED CROSS, THIRUVARUR	2	193
AIDS AWARENESS COMPETITION	NSS & RRC, TAMIL NADU AIDS CONTROL COUNCIL	5	150
RRC SYMBOL REPRESENTATION	RRC / NSS & TAMIL NADU AIDS CONTROL SOCIETY	5	880
INDEPENDENCE DAY	NSS & KADARAM YOUTH CLUB	2	128
TAMIL THEATRICAL THIRU.VI.KA.BIRTHDAY CELEBRATION	NSS & TAMIL ILAKKIYA MANRAM	8	230
ENTREPRENEURSHIP DEVELOPMENT PROGRAMME	NSS & EMPLOYMENT OFFICE,TVR	2	175
TEACHER'S DAY CELEBRATION	NSS & YRC AND WOMEN CELL	12	180

ON			
SWACHH BHARAT ABIYAN	NSS & TVKC	2	130
WORLD TOURISM DAY SEMINAR	NSS & YRC/ TOURISM DEPARTMENT	2	265
INTERNATIONAL DAY FOR DISASTER REDUCTION PROGRAMME	NSS / YRC & INDIAN YOUTH RED CROSS, THIRUVARUR	1	115
GANDHI JAYANTHI	NSS & KADARAM YOUTH CLUB	1	135
SOFT SKILL DEVELOPMENT PROGRAMME	NSS & FINE MEDIA	5	275
THOOIMAI INDIA	NSS	2	150
NATIONAL YOUTH DAY SEMINAR	NSS & YRC AND TAMIL NADU HIGHER EDUCATION DEPARTMENT	1	120
SARASWATHI POOJA	NSS & YRC	3	150
CLEANLINE SS DRIVE AT TVKGAC	NSS	2	50
NATIONAL MATHEMATICS DAY	NSS & MATHS DEPARTMENT	1	150
ANTI-PLASTICS AWARENESS RALLY	NSS & GOVT OF TAMIL NADU	2	50
EYE DONATION AWARENESS RALLY	NSS & COLLECTORATE	4	420
ANTI-DRUG AWARENESS RALLY	NSS & COLLECTORATE	2	150
POLIO - MEDICAL CAMP	NSS & ADIYAKKAMAN GALAM PHC	1	24
VOTER'S DAY OATH	NSS & REVENUE DEPARTMENT	4	120
VAAKKALA	NSS &	4	300

R THINAM - RALLY	COLLECTORATE		
REPUBLIC DAY	NSS / YRC	2	115
ROAD SAFETY WEEK - RALLY	NSS & POLICE DEPARTMENT	3	120
ENTERPRENEURSHIP DEVELOPMENT SEMINOR AND EXHIBITION	NSS & YRC/EMPLOYMENT OFFICE,TVR	2	725
WOMEN'S DAY CELEBRATION	KALLURI MAGALIR SANGAMAM AND ARAM, SAI TRUST	5	748

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Service to the student society	Best college Co-operative Society	Government recognized co-operative society	2197
Best Performance in Art and Photography 2016	Certification of Appreciation	Rotary Club of Nagapatinam	162

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such	Number of students participated in such activities

			activities	
GENDER ISSUES	WOMEN CELL & WOMEN POLICE WING THIRUVARUR	SEMINAR ON " FEMALE CHILD ABUSE "	4	140
SWACHH BHARAT	NSS/TVKC	CLEAN INDIA DRIVE	3	450
AIDS AWARENESS	NSS AND COLLECTORATE	AIDS AWARENESS RALLY	4	412
GENDER ISSUE	WOMEN CELL	SOCIAL MEDIA AWARENESS REGARDING WOMEN SAFETY	6	517
GENDER ISSUE	WOMEN CELL AND ADIYAKKMANGALAM DHC	AWARENESS AGAINST EVE-TEASING	5	325
TREE PLANTATION	ECO CLUB	AWARENESS PROGRAMME ON GLOBAL WARMING	12	780

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Orientation in English Literature	I MA English	Central University of Tamilnadu, Thiruvarur	One month

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
-------------------	----------------------	---	--------------------	-------------

Linkage for Internship	Internship	Television organisations	22	II M.Sc Visual Communication
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
ZANGU PLASTICS	05/08/2015	Hoardings and Glow Sign Designing and Making (6 months)	20 students	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
Rs1,55,000/-		Rs. 1,54,869/-		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	Existing	Newly added		
Campus area	14.44 hectare	-		
Class rooms	42	-		
Laboratories	7	-		
Seminar Halls	1	-		
Classrooms with LCD facilities	7	6		
Classrooms with Wi-Fi/ LAN	10	-		
Seminar halls with ICT facilities	2	1		
Video Centre	1	-		

No. of important equipment purchased (\geq 1-0 lakh) during the current year.	-	-				
Value of the equipment purchased during the year (Rs. in Lakhs)	-	119869				
Others	-	-				
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
Not Automated						
4.2.1 Library Services:						
	Existing		Newly added	Total		
	No.	Value	No.	Value	No.	Value
Text Books	39,972	9,51,736	742	1,50,000	40714	9,92,450
Reference Books	-	-	-	-	-	-
e-Books	15	-	10	-	25	-
Journals	-	-	-	-	-	-
e-Journals	05	-	05	-	10	-
Digital Database	-	-	-	-	-	-
CD & Video	0	-	10	-	10	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer/Language Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	230	50	14	-	36	03	17	10	02
Added									
Total	230	50	14	-	36	03	17	10	02

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

BSNL with 10 MBPS connection

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

NIL

4.3.4. E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
---------------------	--------------------	---------------------------------------	-------------------------------

NIL

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs. 30,000/-	RS. 29,994/-	Rs. 1708000/-	Rs.16,93,521/-

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The college is administered through various committees headed by the principal for maintaining

the physical, academic and support facilities of the college.

Advisory Council

The heads of all the departments, librarian and physical director headed by the principal discuss and decide distribution of the fund allotted by the government towards maintenance of the respective departments based on their needs.

Public Works Department: The physical facilities such as civil and electrical maintenance are being done by the public works department with the guidance of the principal. The allotment by the government for the academic year 2014-15 is utilised for maintaining the physical structures of the college campus under the headship of chief executive engineer followed by assistant executive engineer with a team of staff members. All the maintenance works of the college is done by the public works department.

Computer Maintenance Committee: A committee comprising of computer literacy programme coordinator and 1 senior faculty headed by the principal of the college recommends the requisites, repairing works and maintenance of the computers to the government.

The maintenance fund which is generated from the computer science student's admission fee is utilised for minor repairing works of the computers that are functioning in the department of Computer Science.

Laboratory Maintenance Advisory Committee: The heads of the Science departments headed by the principal decide on the split up of the laboratory maintenance amount allotted by the government to be given to the needy departments based on their requirements.

Sports Committee

This committee comprising the physical director along with 2 faculty members of the college is headed by the principal. Sports complex comprising of gym and yoga room facilities is maintained from the sports fund.

General Campus Maintenance: The herbal garden is maintained by the students of Department of Botany whereas the gardening and plantations are done and maintained by the NSS student volunteers under the guidance of NSS staff incharge. The cleanliness of the campus is maintained with the coordination of NSS volunteers.

Campus conducive environment is followed in a regular basis by the following :

- Classroom furniture are checked and repaired regularly from the petty construction maintenance amount allotted by the government.
- The college campus is maintained as Plastic Free Campus and Litter-Free zone by creating awareness through displaying posters and placards around the campus.
- College has a well-set mechanism to perform auditing of materials in different departments

and other facilities like library and laboratory instruments.

http://www.thiruvikacollege.co.in/proce_poly.php

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Tamil medium Stipend / Adi Dravidar Tribal Welfare / BC MBC Welfare Scholarship	3006	Rs.1,12,11,276/-

Financial support from other sources

a) National	Doctoral Fellowship	2	50000
b) International	NIL		

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge courses	6.07.2015	1031	Thiru. Vi. Ka. Government College
Language Lab	02.07.2015	542	Thiru. Vi. Ka. Government College
Remedial Coaching	18.09.2015 / 22.02.2016		Thiru. Vi. Ka. Government College
Yoga and Meditation	2.12.2015	123	Thiru. Vi. Ka. Government College
Mentoring/tutoring and Personal Counselling	02.07.2014	3475	Thiru. Vi. Ka. Government College
Remedial classes for SC/ST and MBC Students	1.02.2016 to 8.02.2016, 20.1.2016 to 27.01.2016	372	Thiru. Vi. Ka. Government College / Directorate of Collegiate Education

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2015-16	TARGET NET/SET	322	-	6	17
	Aptitude for Competitive examinations	398	-		
	Personality for Employability		210	-	
	Communication for Career Development		430	-	

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
3	3	5

5.2 Student Progression

5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
SRI.	42 on Feb	3	NEW	21	1

THIYAGARA JA INSTITUTE OF TEACHER EDUCATION , KATTUR, THIRUVARU R	19 th 2016		BHARATH MATRICULATI ON SCHOOL, THIRUVARUR.		
---	-----------------------	--	---	--	--

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	15	B.A Tamil	TAMIL	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.A
	08	B.A English	ENGLISH	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.A
	30	B.A History	HISTORY	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.A
	35	B.A Economics	ECONOMICS	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.A Economics
	9	B.Com	COMMERCE	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Com
	2	B. Sc Physics	PHYSICS	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M. Sc Physics
	7	B. Sc Chemistry	CHEMISTRY	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M. Sc Chemistry

	16	B. Sc Computer Science	COMPUTER SCIENCE	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M. Sc Computer Science
	21	B. Sc Visual Communication	VISUAL COMMUNICATION	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Sc Visual Communication
	13	B.Sc Zoology	ZOOLOGY	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Sc
	10	B.A Journalism and Mass Communication	JOURNALISM AND MASS COMMUNICATION	DEPT OF LIFELONG LEARNING ALAGAPPA UNIVERSITY KARAIKUDI	MA Journalism and mass communication
	2	B.Sc Mathematics	MATHEMATICS	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Sc Mathematics
	18	MA History	HISTORY	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Phil History
	8	MA TAMIL	TAMIL	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Phil Tamil
	6	M.Com	COMMERCE	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Phil Commerce
	1	M.Sc Chemistry	CHEMISTRY	RAJA SERFOJI GOVT. COLLEGE, THANJAV	M.Phil Chemistry

				UR	
	2	M.Sc Physics	PHYSICS	THIRU.VI. KA.GOV.T. ARTS COLLEGE	M.Phil Physics

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	2	2386 10081050
SET	1	2002554
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		5200174/5200174

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Cricket Tournament	DPS (Former TVKGAC P.Ed Faculty) Intercollegiate Cricket tournament	15 colleges
Cricket	House matches (7 houses)	98
Chess	House matches (7 houses)	41
Carrom (Women)	House matches (7 houses)	43
Handball	House matches (7 houses)	86

Volleyball Men	House matches (7 houses)	86
Athletics (Women and Men)	House matches (7 houses)	216
Kho-Kho (Women and Men)	House matches (7 houses)	86
Football	House matches (7 houses)	77
Atheletics for staff	Open to all	34
Throwball for Women Staff	Open to all	44
Chess for Women and Men Staff	Open to all	36
Cricket for Men Staff	Open to all	24
Carom for Women and Men staff	Open to all	42
Communal Harmony & Flag Day Celebration	College Level	3010
Pongal Fest	Open to all	3118
Photography Expo "Olipezhai" (Cultural Activity)	Interdepartmental	120
Short Film Festival	Interdepartmental	124
Fresher's day - 16	College level	3100
Social Break up (Cultural Activity)	Departmental	1103
College day - 16'	College level	2980
Yoga Day	College level	102
Sports Day 16'	College level	3010
Youth Development Day	College level	328
Intercollegiate Tamil	District level competition	45

Literature Competitions		
Competitions by Tamil literary Association	Interdepartmental	67
Intercollegiate Competition by literary club "Classic Sparks".	Departmental	215
CS Workshop	Departmental	295
Seminar on Nanotechnology	Physics Department	200
Seminar on Drawing and Graphic sketches	Departmental	178
Students Achiever Award Ceremony	Departmental	320
Seminar on Importance of e-Banking	Departmental	428

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2015-16	Icon of Thirukurral – Parlimentary Award	National	-	Proficiency in Tamil Literature - Thirukurral	CB13S422606	T. K. Tamizhbarathan

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Union or Council is not preferred in the college due to administrative reasons and to prevent campus unrest among students.

The various committees like the department clubs, student grievance addressal cells, Store, IQAC, cultural, fine arts and the sports committee have student representatives for smooth and better functioning. The NSS, RRC, YRC and EDC have student coordinators to facilitate smooth functioning and execution of projects to the satisfaction of the Institution, students, parents and society as a whole. Each class has its representatives

elected/selected by the class students to facilitate smooth conduct of academic activities. Gender equality and representation is taken care of by having both boy and girl representative in every class. This helps resolve gender issues at the grassroots level itself.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

NO

5.3.2 No. of registered enrolled Alumni:

6852

5.3.3 Alumni contribution during the year (in Rupees):

93000

5.3.4 Meetings/activities organized by Alumni Association:

Departments conducted alumni meet within respective departments. The alumni meet gives opportunity to the current students to get in contact with them who help them with employments and other necessities of the department. Alumni of the college gave insights to where the college helped them in their career and growth. They also shared their experiences towards striving forward towards their upliftment. Meeting alumni was helpful to gather feedback on the college and its activities. This meet provided an enthusiastic environment among both alumni and the faculty members.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation

1. The principal forms various committees for conducting co-curricular and extra-curricular activities. The committees abide by the set of rules and regulations framed at the commencement of the committee. The members of the committee follow a decentralised decision making which helps the functioning of the committees in a successful way.
2. Library book purchase and its finalisation is adopted by the departments respectively. Based on the funds received by the college it is allotted to the departments which are responsible to purchase the required books in a cordial way.

Participative Management

1. The head of the management in the college is the Principal. The council comprising of the heads of departments discuss various issues such as in academics, fund segregation and programmes

conducted in the college with the Principal and act accordingly.

2. Faculty members are always encouraged to attend conferences, workshops and other refresher courses, orientation programmes which would indirectly benefit the students based on the rules prescribed by the state government. Necessary permissions are immediately provided for the smooth functioning of the college.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

PARTIAL

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ **Curriculum Development:** Faculty members who are university representatives or members in Board of studies play a major role in scrutinising and finalising curriculum based on the present societal and industrial requisites. Feedback from the students also is highlighted to the university representative based on the content of curriculum. One of the course module is prepared by the respective research Departments that offers M.Phil. and Ph.D. programmes that is framed with the current requisites of the discipline.

❖ **Teaching and Learning:** Bridge courses are conducted to bridge the gap prevalent among the first years who are new entrants into the college premises. These classes help them to understand the practices and functioning of the college environment. These courses also enhance the programme skills that is embedded within the students and imparts further the knowledge skills required for undergoing the programme they choose.

❖ **Examination and Evaluation:** The students undergo both internal and external evaluation. Internal assessments that is conducted thrice every semester followed by model examinations as per the Bharathidasan University norms helps in identifying slow learners and weak students. Apart from these continuous internal examination, class tests, group discussion and other participatory learning is adopted to motivate and enhance their subject skills. The external central evaluation is adopted as per the university norms after which the results are published. The grading system of choice based system is adopted for individual semester and cumulative semester as prescribed by the parent university.

❖ **Research and Development:** Research is given utmost importance. Both faculty and students are motivated to obtain Major or Minor projects from UGC and other funding agencies. Research scholars are encouraged to get fellowships from authorised agencies to improvise their research. Research scholars are motivated to attend and present papers of their research in various

international, national conferences and to write journal articles to improve their knowledge skills on their research field.

❖ **Library, ICT and Physical Infrastructure / Instrumentation:** Every year more number of library books are purchased based on the amount sanctioned by the Tamilnadu Higher Education Department. This academic year 742 books of value Rs. 1, 50,000/- are purchased. Depending on the need of the classroom and laboratory from the infrastructure grant allotted by the government well designed. Similarly any infrastructure or instrumentation required for the department is forwarded to the concerned authorities through the Principal. When the financial support is sanctioned, the purchase of the required infrastructure or instrumentation is made based on the comparative quotations and procured for the academic year.

❖ **Human Resource Management:** Faculty members are recruited through Teacher's Recruitment Board (TRB) and are to abide all the norms put forth by the Director of Collegiate Education. The teachers have to undergo orientation programme, refresher and faculty development programmes. Short term courses conducted by HRDC by various universities need to be attended by the faculty members to upgrade their subject knowledge and other related skills. The non-teaching faculty members need to undergo an account examination to upgrade themselves.

❖ **Industry Interaction / Collaboration :**

Field visits and internships play an important role in industry interaction emphasis. Interaction with industry is made on visit of students to local industries to gain practical knowledge and talks by industry people in different occasion inside the college premises.

❖ **Admission of Students** : The student's admission is made through transparent single window system, a well-known admission system of Government of Tamil Nadu. Admissions of students are made as per community quota that is followed as per follows:

QUOTA	Percentage Allotted
OC	31%
BC	27%
BCM	3%
MBC	20%
SC	15%
SCA	3%
ST	1 %

❖ There is no government institution in and around 30 kms of radius of Thiru. Vi.Ka. Government Arts College, hence more number of rural students especially girl students are admitted thereby

developing women education. We serve the economically poor students who rely on the financial support offered by the various government schemes. Since majority of the students are first generation students, at the time of admission the importance of all subjects are explained that more students are attracted towards that discipline.

6.2.2: Implementation of e-governance in areas of operations:

❖ Planning and Development

To use ICT in the process of planning college-events and activities, institute started using personal e-mails for communication. Important notices and reports were also circulated via e-mails.

❖ Administration

The college campus is equipped with CCTV Cameras installed at various places of need. Principal can surveillance the campus through the Computer available in the principal room. ICT has been introduced in the Administrative work.

❖ Finance and Accounts

Digitisation of financial details is in process.

❖ Student Admission and Support

Admission is done in the Open forum based on the reservations stipulated by the government of Tamilnadu where ever necessary. The application details are digitised for easily access. Pertaining to the data the admission process is undertaken smoothly.

❖ Examination

As per University norms will send the internal examination statements – University results are released online and later the statements are received as hard copy.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	G. SARAVANAN	International conference on "Sign and the world : Implication for ecocriticism" Central University of	-	500

		Tamilnadu, 2nd of September, 2015		
2015	Dr.S. Ilangovan	One day state level Seminar on "Higher Education for All" on 12th October 2015	-	500
2015	Dr. A. John Peter	One day state level Seminar on "Higher Education for All" on 12th October 2015	-	500
2015	Mrs. M.E. FARIDHA BEGUM	One day state level Seminar on "Higher Education for All" on 12th October 2015	-	500
2016	Mr. K. CHANDRAN	ONE day Workshop on Conservation and Preservation of Archival Materials and Paper Manuscript Documentation - 29.03.2016	-	400
2016	Ms. G. KAYALVIZHI	ONE day Workshop on Conservation and Preservation of Archival Materials and Paper Manuscript Documentation - 29.03.2016	-	400
2016	Dr. S. MARIMUTHU	ONE day Workshop on Conservation and Preservation of Archival Materials and Paper Manuscript Documentation - 29.03.2016	-	400
2015	V.VIVEKANAN	Workshop on "Innovative	-	0

	DHAM	curriculum Designing and Evaluation”, Bharathidasan University, Tiruchirappalli – 620024. 13th &14th August 2015.		
2016	N. MAHESHWAR I	National seminar on Identities and Realities : Text and contexts in post colonial literatures, Jamal Mohamed college (Autonomous), Tiruchirappalli – 12th January 2016.	-	500
2015	N. MAHESHWAR I	National seminar on “Women in tests , Trials and Triumph in Literature and society “, Rabiammal Ahamed Maideen college for women , Thiruvavur ,12th September 2015.	-	500
2016	MR. M. NAGENTRAN	National seminar on “ Strategies for Economic development : Theories and Empirics with Special reference to india”, Jamal Mohamed College (Autonomous),19th January 2016.	-	500
2016	MR. M. NAGENTRAN	National Seminar on Organism Farming and Sustainable Agriculture 2nd and 3rd March 2016	-	500
2016	S. NITHIYANAN DHAM	National workshop on Application software in scientific Research (ASSR – 2016).Annamalai University , Annamalai nagar, on 19th & 20th February 2016	-	500
2016	G. SARAVANAN	International conference on “ Contribution of khushwant singh to	-	750

		journalism , History and literature, Sri venkateswara College of Education Ayyanar Gardens , Peravurani – 614804. 29th & 30th March, 2016.		
2016	G. SARAVANA N	International Conference on "English Language and Literature: Retrospects and Prospects" - Consequence of Depreived Childhood in Shashi Deshpande's Select Novels in 4th and 5th Feb 2016 - Bishop Heber College	-	750
2016	MR. M. NAGENTRAN	International conference on " Disaster Management and sustainable Rural Livelihoods : A Global Scenario and plan for future prosperity. Annamalai University , Annamalai nagar, 23rd & 24th March – 2016.	-	750
2016	Dr.T.Natarajan	National seminar on progressive thoughts in oral literature, Sri parasakthi college for women (courtallam, Tamil Nadu). January 5-6, 2016 (Title: Land, Society Politics of Suppressed people in Nattar Hymns)	-	300
2016	Dr. S. HEMAMALINI	Media and Visual Literacy – International Conference, SRM University Kancheepuram	-	1000
2016	Mr. K. CHANDRAN	Life and History of Ancient Tamils conducted in ST.Mary College, on 19.03.2016 (Title - The characteristics of	-	500

		Neithal land segment)		
2015	G. SARAVANA N	National conference on “contemporary Issues in society socio literary perspectives “ .Fatima College , Madurai, Tamil Nadu 18th September 2015.	-	500
2016	G. SARAVANA N	National seminar on From theory to the practice of literature. Sri Sankara Arts & science college, kanchipuram, on 26th February 2016.	-	500
2016	G. SARAVANA N	National seminar on “ Global perspective on English Language and Literature “.Vivekanandha college for women. 11th & 12th March 2016	-	500
2016	G. SARAVANA N	National seminar on “Literature and the Politics of Representation” Muthurangam Govt Arts college (Autonomous), Vellore.3rd &4th March 2016.	-	500
2016	G. SARAVANA N	National conference on “ Developing Scenario ion applied sciences and communicative English”.Department of science and Humanities , Kumaraguru College of	-	500

		technology.21st & 22nd April 2016.		
2015	DR. A. JOHN PETER	Ecocritical thoughts in Thirukurral - National Conference on 8.8.2015	-	500
2016	M.E. FARITHABEG UM	National conference on "Man and Nature in Robert Frost's Select poems Don Bosco College Guezou Nagar, yelagiri Hills, TN – 635853. 4th and 5th Feb 2016	-	500
2016	G.NEDUNCHEZHIAN	National conference on Frontier Areas in Applied physics (NCFAAP – 2016).Annamalai University , Annamalai Nagar, on 27th April 2016.	-	500
2016	MR. M. NAGENTRAN	National seminar on Economic growth and social inequalities. Muthurangam Govt Arts college (Autonomous), Vellore 18th and 19th February 2016.	-	500
2016	MR. M. NAGENTRAN	National seminar on Impact of rural population growth on agricultural and natural resources management in india.Vyasarpadi, Chennai – 600 039 5th & 6th February 2016.	-	500
2016	MR. M. NAGENTRAN	National seminar on " Managerial Skill Development for Self-Help – groups ".Annamalai University, Annamalai nagar, 29th & 30th March 2016.	-	500
2016	Ms. K. KAMALA BAI	National seminar on organic farming and sustainable agriculture.Annamalai university , Annamalai nagar,	-	500

		2nd and 3rd M arch 2016.		
2016	Ms. K. KAMALA BAI	National seminar on Economic growth and social inequalities.Muthurangam Govt Arts college (Autonomous), Vellore 18th and 19th February 2016.	-	500
2016	Dr. A. ANVAR AHAMED	One day National Conference on Myths and Realities of Business in the Digital Era at Jamal Mohamed College on 17th Feb 2016 - Recent Trends of E-CRM in Indian Commercial Banks	-	500
2016	Mrs. K. SALESH RANI	National Conference on Recent Trends in Life Science Research - 2016 "Biodiversity Hot spots in India"	-	500
2016	MR. M. NAGENTRAN	National conference on Health , Social and Economic Issues of Ageing population in india , Annamalai university during 21st & 22nd April, 2016.	-	500

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2015-16	Implementation of group discussions in classroom	-	19.09.2015	52	-

-	Need for Interpersonal Skills in Office Environment	4.11.2015		7
Stress Management & Life balance	Stress Management & Life balance	18.12.2015	51	11

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course in Tamil in Madurai Kamaraj University	DR.S.KUMARESAMOORTHY	27.10.2015-16.11.2015 / 21 days
Refresher Course in Tamil - Pondicherry University	DR.S.GOTHANDARAMAN	04.12.2015-24.12.2015 / 21 days
Refresher Course in Tamil - Pondicherry University	DR.C.AJIDHA	03.03.2016-23.03.2016 / 21 days
UGC Sponsored Refresher Course in Human Rights (MD), UGC – HRDC, Pondicherry University, Pondicherry	DR. A.SHANMUGASUNDARAM	21 Days From 09.02.2016 To 29.02.2016
Refresher Course-Materials Science	MR. N. KALAIMANI	02.11.2016 to 22.11.2016.

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime /Temporary	Permanent	Fulltime/temporary
20		-	16

6.3.5 Welfare schemes for

Teaching	<p>Health</p> <ul style="list-style-type: none"> • Maternity and paternity Leave • Group Health Insurance Scheme for major treatments • Counselling services
Non teaching	

Students	<p>Financial welfare schemes</p> <ul style="list-style-type: none"> • Government College Employees' Thrift society loan facility • Contributory Employees' Pension Scheme (CPS after appointment in 2003) and Old Pension Scheme • Long Tour Concession (LTC) • Family Security Fund • Gratuity benefits • Earn leave encashment facility • Tour TA • Transfer TA <p>Compassionate appointment order for family member of the deceased employee during their service.</p> <p>Infrastructure</p> <ul style="list-style-type: none"> • Parking facility for car, two wheelers and bicycle • Student teachers cooperative store providing stationary, books and notes and Canteen facility at subsidized rate
	<ul style="list-style-type: none"> • Free Ladies hostel with boarding and lodge for SC/ST and BC • Free Boys hostel with boarding and lodge for SC/ST and BC students • Free bus pass to travel in government transport <p>Government scholarships such as SC/ST/ MBC/BC, Uzhavar Pathugapu thitam etc</p> <ul style="list-style-type: none"> • Parking facility for car, two wheelers and bicycle • Student teachers cooperative store providing stationary, books and notes and Canteen facility at subsidized rate • Free application forms for SC/ST students • Stipend for Tamil medium students • Student teachers cooperative store providing stationary, books and notes and Canteen facility at subsidized rate • Counselling services to all needed students • Remedial classes for weak students • Bridge courses for all the under graduate first year admitted students • Language lab for all the third year students • Career counselling and competitive examination coaching for all the final year undergraduate and postgraduate students • Incubation centre in motivating self employment among students
<p>6.4 Financial Management and Resource Mobilization</p>	
<p>6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)</p>	
<p>The finance section of the college under the supervision of the Principal and the accounts officer Manage the financial support received through various schemes and projects. Once a scheme/project is completed, the utilization certificate is sent to the funding agencies along with the audited statements of accounts. The students' fee and scholarship are managed by the fee and scholarship section of the college office which is also audited.</p>	

All the financial support for the college is been provided by the government and hence duly external audit is conducted annually for all the financial approvals. The principal who is the chairperson of the committee deals with all the approvals related to finance. Accountant general (AG office), Central Government will be auditing at regular intervals. Besides Tamilnadu Government Higher Education Department conducts annual audit of the salary and other related accounts of the college.

With regard to internal audit, the college has a stock verification team appointed by the principal who visit every department to physically verify the equipment, stock registers systems and other resources kept in the departments and also inspect the records maintained by them.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Parent Teachers Association Fund	Rs.3,71,160/-	PTA staff for both teaching and non-teaching salary

6.4.2 Total corpus fund generated **32000**

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	YES	Principal
Administrative	YES	AUDITOR	YES	Principal

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Orient the parents on the various programmes available during the admissions.
2. Supporting the institutional ethos and values and also gives Feedback on regular basis
3. Scholarship and other details were informed to the parents through the ward

6.5.3 Development programmes for support staff (at least three)

1. Need for digitalisation of office data
2. Stress Management & Life balance
3. Hygiene While cleaning

6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ol style="list-style-type: none"> 1. Newly Appointed permanent staff members 2. Washrooms for boys and girls 3. Increase in teaching learning using ICT tools 				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : No				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from---to--)	Number of participants
2015-16	Seminar on Implementation of group discussions in classroom	19.09.2015	19.09.2015	52
	Training for Administrative Staff - Need for Interpersonal Skills in Office Environment	4.11.2015	4.11.2015	7
	Stress Management & Life balance for both teaching and non-teaching staff	18.12.2015	18.12.2015	62
	Implementation of Reverse Osmosis in the Main building of the College	3.12.2015	3.12.2015	3475
	Installation of CCTV inside the campus	21.12.2015	21.12.2015	3475
	Self-defence training for girls	3.11.2015	3.11.2015 and 4.11.2015	82
	Motivation talk on gender equity programme	5.02.2016	5.02.2016	482

One month bridge course in Central University for the Department of English PG students	05.05.2016	05.05.2016 to 5.06.2016	23

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence training for girls	3.11.2015 & 4.11.2015	82	-
Motivation talk on gender equity programme	5.02.2016	370	112

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

NIL

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	NO	
Provision for lift	NO	
Ramp/ Rails	YES	5
Braille Software/facilities	YES	3
Rest Rooms	YES	5
Scribes for examination	YES	3
Special skill development for differently abled students	NO	
Any other similar facility	NO	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
		1	10.02.2016 to 12.02.2016	Basic Mathematics training to students of SriThiyagaraja Aided Middle School	To motivate and to provide basic understanding of Mathematics	2 staff and 6 students
	1		20.08.2015	Training to Women Self Groups for financial management	To encourage the self-group women folk to empower them in financial areas	14

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Thiru. Vi. Ka. Government Arts College Calendar and Prospectus	04.06.2015	1. Student ethics, moral values and discipline are given a prior weightage in the educational practices of the institution 2. Human values such as equality,

		<p>religious tolerance, brotherhood, healthcare, yoga, meditation, etc. are always given thrust</p> <p>3. Awareness on the importance of clean environment and the menace of the use of polythene are always created not only among students but also to the public</p> <p>4. Human values are imparted through curricular practices on Value Education, Gender Studies, Soft skill Development and Environmental Studies that cover under course syllabus for the Under Graduate programmes</p> <p>5. National Celebrations such as Independence day , Republic day, Ramanujam day, A.P.J. Abdul Kalam birthday and other days of respective national leaders are celebrated.</p>
--	--	--

6. 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
ANTI-DRUG AWARENESS DAY	12.01.2016	150
INTERNATIONAL YOGA DAY	21.06.2015	160
INTERNATIONAL YOUTH DAY	15.10.2015	120
VAKKALAR DHINAM	02.05.2016	150
WOMEN'S DAY CELEBRATION	15.03.2016	300

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ol style="list-style-type: none"> 1. Eco-club organised planting of tree saplings inside the campus to promote eco friendly campus. 2. Free polythene bag campus zone
--

3. Waste segregation was implemented
4. Dengue awareness cleaning activity
5. Save Water campaign was held

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. Old Students' Association - OSA (Alumni)

Goal: To involve the alumni for the development of the college.

Process: All the final year students were brought under the OSA scheme as alumni students of the college. Some students from earlier batches were also contacted and registration of those alumni was done.

Practice: Individual departments made an effort to conduct Alumni meet for the academic year.

This year the Alumni meet was held on June 5th 2016.

Evidences: A good rapport was created among the alumni and the current students which was found to help the current students for recruitment process.

Problems Faced: Many alumni were not able to attend the programme, however, this event was evident that alumni would be a stronger model force for the current students, who will reciprocate the same to their junior students once they become the alumni.

Resources Required: Alumni strength need to be increased for the welfare, development and recruitment contacts of the college.

2. Remedial Classes for SC/SCA/ST and MBC students

Goal: To motivate and enhance the subject knowledge of the students to clear their university examination

Process: Every department selected a list of weaker students of reserved categories (SC/SCA/ST and MBC) and 15 days training was imparted in their major subjects.

Practice: Students of about 372 students from various departments were selected and organised in such a way that they attended the classes as scheduled for the two week programme. The first schedule was held from 20.1.2016 to 27.01.2016 and the second schedule was held from 1.02.2016 to 8.02.2016.

Evidences: Mostly in the third year majority of the students were able to clear their papers and obtained their degree.

Problems Faced: Students sometimes who had to stay back for the classes were not interested, but however they were motivated to stay back for their own development.

Resources Required: More number of SC/ST students were Faculty strength is insufficient and awareness among students is required more.

Further special attention to SC/ST students were given. Special classes were conducted to improve their level of understanding of the subject.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust not more than 500 words

Provide the weblink of the institution

Vision of the Institution

The vision of the institution is to become a premier institution by providing higher education with excellent quality to the rural youth by inculcating research spirit with global standard by instilling entrepreneurship with creativity.

Quality initiatives such as Special classes for SC/SCA/ST and MBC students for this academic year strive forth to impart more inclusiveness to the subject knowledge among the students. Further, the English department students availed a one month orientation programme in Central University of Tamilnadu that enriched their literary knowledge extensively. The college strives to provide quality education to the rural youth who are more or less localized, especially girl students. Besides this in our endeavour to make the students self-reliant and independent, they are given the freedom and guided to explore their own opportunities and to tackle the challenges of life to breed in themselves the strength and spirit to grow with the world around them. The development in their all-round personality - intellectual, academic, athletic, aesthetic, environmental and ethical values to the fullest extent remains our fundamental objective. Despite hurdles of the economic status, the students are made to acquaint themselves with the immediate needs of the society around them and to develop leadership potentials to guide the deprived masses towards a better standard of living giving due impetus to social justice and democratic citizenship. The teachers as well as the organizations such as the NSS, YRC and Eco - Club giving appropriate focus to the above dispositions work with full determination and commitment towards these goals.

Weblink : www.thiruvikacollege.co.in

8. Future Plans of action for next academic year (500 words)

- Steps to be taken to inculcate soft skill among students for their employability.
- To train the students for clearing NET/SET examinations.
- To organise coaching for competitive examinations such as UPSC and TNPSC.
- Initiatives to improve teaching learning practices through ICT tools.
- To enrich the research experience among the research scholars and post graduate students research facilities need to be improved and added laboratory equipments would be concentrated.
- To promote extension activities for the welfare of the students, institution, locality, and society at large

Name Dr.C.Tamilchelvi

Name Dr.G.Geetha

C. Taj

Signature of the Coordinator, IQAC

BST K51

Signature of the Chairperson, IQAC
PRINCIPAL,
THIRU.VI.KA.GOV.T.ARTS COLLEGE
THIRUVARUR - 610 003.